

Meeting Date: April 20, 2017, 4:30 pm

- A Cemetery use by organizations charging admission: draft fee statement from Jesse Bridges. Language that is similar to other Parks agreements with organizations that use City-owned space for profit: "Organizers of events hosted at City-owned Cemeteries must obtain permission from the Cemetery Office. Organizers of all non-City-sponsored events that require an admission fee must pay a \$25 Per nit Fee, plus a \$5/per participant Impact Fee."
- ◆ Swift asked if most organizations require an impact fee? Bridges replied yes.
 - ◆ This would not apply to the Friends of Lakeview Cemetery (City-sponsored).
 - ◆ Waldron asked how this would be publicized. This fee statement will be posted on the Cemetery pages of the Parks website, and included on the Cemetery's Price Sheet.
 - ◆ Swift suggested adding "or solicited donations for their organization" to include those who request a "suggested donation" instead of an admission fee, such as Preservation Burlington. This is distinguished from those who "collect" unsolicited, voluntary donations, such as to Branch Out Burlington.
 - ◆ Calculations indicate that this fee would generate about the same amount of revenue as has been donated in the past by Queen City Ghost Walks, so the amount seems reasonable.
 - ◆ Action taken: Swift moved to accept as edited, Rappaport seconded, all in favor. Final wording = "Organizers of events hosted at City-owned Cemeteries must obtain permission from the Cemetery Office. Organizers of all non-City-sponsored events that require an admission fee or solicited donations for their organization must pay a \$25 Per nit Fee, plus a \$5/per participant Impact Fee." *(At 6:15:17 mtg, Commissioner Church requested that D'Alton send a copy of this new ruling to the Friends of Lakeview Cemetery and Queen City Ghost walk.)*

Meeting Date: Thursday, July 13, 2017, 4:30 pm

- A D'Alton reviewed her response to email from Thea Lewis, and Commissioners agreed with her answers to Thea's questions:
- ◆ \$25 per nit fee applies to each event, so if an event is repeated, an additional \$25 would be charged each time the event repeats.
 - ◆ The Impact Fee of \$5 per participant should be paid after the event, so if there are drop-ins who haven't pre-registered, they can be included in total.

No forms required for scheduling an event. Cemetery Staff will give permission to organizers who describe an event appropriate for the Cemetery. Taginski felt this was a grey area, and asked if it could be defined more clearly. D'Alton said believed she recalled a definition being agreed upon, and she'd try to find reference to that. *(Need to hold off on publishing new Fee Schedule until this language is approved & included.)*